

Northern Neighbours

Nurse Practitioner-Led Clinic

**Northern Neighbours NPLC
Board Meeting
Tuesday, December 08th, 2020
Northern Neighbours NPLC Board Room**

PRESENT:

Lynne Thibeault	Chair <i>via video conference</i>
Patricia Anglehart	Secretary <i>via telephone</i>
Tina Forsyth	Director <i>via telephone</i>
Arlene McCorry	Lead Nurse Practitioner NNNPLC Board Room
Shawn Dookie	Director <i>via video conference</i>
Carolyn Burton	Clinic Administrator NNNPLC Board Room

REGRETS: Shawna Fedoruk, Director and Crystal Pirie, Director

RECORDER: Carolyn Burton

Meeting called to order at 6:40 pm est

1. Approval of agenda:

Motion to approve agenda.

Moved by: Shawn
Seconded by: Tina

2. Declaration of Conflict of Interest:

No conflict of Interest declared

3. Review and Approval of Minutes of last meeting:

Moved by: Patricia
Seconded by: Shawn

Northern Neighbours

Nurse Practitioner-Led Clinic

4. Standing Items

4.1. Clinical Report:

A Registered Nurse has been hired and her start date is January 04, 2020.

Plans have been delayed, due to COVID 19, to have the Social Service Worker attend Netmizaaggamig Nishnaabeg (Pic Mobert First Nation) one day a week to provide smoking cessation.

Wawa Family Health Team will be providing the mobile COVID 19 assessment in Netmizaaggamig Nishnaabeg on December 15, 2020.

4.2. Financial Report:

The Financial Report was circulated for board perusal. The Chair open the floor for questions. The increase in advertising was queried. The recruiting (newspaper ads) of a RN and a NP were cited as the reason(s) for the increase in the advertising expense.

The Clinic Administrator identified that an approved in-year reallocation in the amount of \$35,000.00 was moved from the Human Resources Budget and added to legal expenses. This in preparation for the upcoming Union Negotiation expenses.

It was moved that the Financial Report be approved as presented.

Moved by: Patricia
Seconded by: Shawn

4.3. Collaboration with White River town council/Netmizaaggamig Nishnaabeg

4.3.1. Continuity of patient care in Netmizaaggamig Nishnaabeg.

Carolyn reported that Shelly Livingston, Manager of Pic Mobert Health Centre expressed that the top priority for Netmizaaggamig Nishnaabeg is the continuity of patient care. The health care delivered by our Nurse Practitioner, Malcolm, is exceptional. They want to ensure we continue to provide primary health care within their community.

4.3.2. Prescription delivery and dispensing at Netmizaaggamig Nishnaabeg.

An additional concern for Netmizaaggamig Nishnaabeg is the delivery and dispensing of prescriptions. The Northern Neighbours NPLC does not provide prescription drug services. We are monitoring any related liability or risk(s) and the potential impact to our staff.

Northern Neighbours

Nurse Practitioner-Led Clinic

4.3.3. Housing and potential for operational funding in White River.

Carolyn met with Julie Roy-Ward, CAO Township of White River. The township recognizes that the lack of housing in White River is a barrier in the recruitment of health care professionals. The Township is reviewing construction of a 4-plex as a potential solution. To offset the cost of this project, Julie inquired as to whether or not there was housing funding available through the Northern Neighbours NPLC agreement with the Ministry of Health and Long-Term Care (MOHLTC). Carolyn has confirmed housing funding is not provided by the MOHLTC. However, there may be potential for the township to seek rent from the NNNPLC. These funds could be used to compensate for the expenses incurred by the township. Should the need arise, Shawn has offered to be a resource to provide Health Canada policies, rental agreements, and reasonable market rents.

4.3.4. Prescription dispensing. Requirements for local Co-op to provide dispensary?

The CAO of White River asked if the NNNPLC could provide guidance on requirements of opening of a dispensary. The NNNPLC cannot provide guidance as this is would be an agreement between tow for profit entities. As with the Netmizaaggamig Nishnaabeg location, we are monitoring any related liability or risk(s) and the potential impact to our staff.

4.3.5. Aging in the Community Application for Funding collaboration with White River.

The CAO of White River has requested that the NNNPLC collaborate on submitting the Aging in the Community Application for Funding. Carolyn will meet with the CAO of White River complete the application.

4.3.6. Health Service delivery in the community of White River. What services are available?

Arlene discussed the current services provided by the NNNPLC. Arlene has identified that there is lack of Personal Support Workers in White River. There maybe potential for the NNNPLC to provide this service. The recently shared North Algoma Needs Assessment should be reviewed and used to identify any future goal and these goals will provide the basis for the development of our Strategic Plan.

4.4 Unfinished Business / Previous Task List Review:

Task	Owner(s)	Deadline	Status
Prepare information for Housing committee	Carolyn	November 20/20	Complete
Acquire stats from Pic Mobert First Nation for use	Shawna & Carolyn	ASAP	Ongoing

Northern Neighbours

Nurse Practitioner-Led Clinic

with mental health and addictions worker proposal			
Finalize Lease Agreement with Township of White River and NNNPLC then circulate the lease agreement to the board. Determine potential to pay rent to Township White River.	Julie and Carolyn	Prior to year-end	Ongoing
Community Transportation Grant proposal/strategy	Julie and Carolyn		Ongoing
Committee for new board members: create a plan and a process to make new recruiting more formal	Shawn, Carolyn, Lynne	Asap	Ongoing
Circulate the Algoma community needs assessment and Inventory of Services with board and staff	Arlene	Undetermined	Complete
Determine strategic goals and develop strategic plan	Board and ET	Undetermined	Ongoing

5. New Business:

The staff position funded by the Rural Northern Physicians Group Agreement (RNPGA) has been vacant since April 03, 2020. The Ontario Nurses Association has included this position in the bargaining unit. In speaking with Michelle Lisi, MOHLTC, it is her opinion that that the NNNPLC should not be the employer because the parties on funding agreement are the Township of White River and the LHIN. Michelle also expressed concern relating to potential liabilities to the MOHLTC, and in her opinion all employer/employee potential liability(ies) resulting from or related to is that of the LHIN. Tina cautioned that reverting the administration back to the Township of White River may initiate a loss of the funding agreement.

Northern Neighbours

Nurse Practitioner-Led Clinic

6. New Task List:

Task	Owner(s)	Deadline	Status
Acquire stats from Pic Mobert First Nation for use with mental health and addictions worker proposal	Shawna & Carolyn	ASAP	Ongoing
Finalize Lease Agreement with Township of White River and NNNPLC then circulate the lease agreement to the board	Tina and Carolyn	ASAP	Ongoing
Community Transportation Grant proposal/strategy	Tina and Carolyn		Ongoing
Committee for new board members: create a plan and a process to make new recruiting more formal	Shawn, Carolyn, Lynne	Asap	Ongoing
Determine strategic goals and develop strategic plan	Board and ET	undetermined	
Aging in the Community Funding Application	Carolyn	December 21, 2020	

6. Next meeting: January 12, 2021.

8. Meeting adjourned at 7:36 pm